

## **USE OF COOKIES**

Protecting our customers is at the heart of everything we do at the Bristan Group and protecting your information is no exception. This means that any cookies used on our sites will not contain personally identifiable information about you. However, we do use cookies on our websites to help make your visits more effective so we'd like to explain more about how and why we use them.

### **What are cookies?**

Cookies are small text files placed on your computer by websites or sometimes by emails. They provide useful information to companies, which help in all sorts of ways. For you, it means you can use the Bristan site more efficiently and save time by not having to re-enter details each time you visit. They also make sure you receive the most relevant information from us.

We use two types of cookies on our website:

Session cookies that are deleted after each visit. These are used by the server to store information about user page activities so users can easily pick up where they left off on the server's pages. Cookies tell the server what pages to show the user so the user doesn't have to remember or start navigating the site all over again.

Persistent or tracking cookies that remain in place across multiple visits to our sites. At the Bristan Group we use tracking cookies to help us gather information about your computer for our services and to provide statistical information regarding the use of our website to our advertisers. Such information will not identify you personally it is statistical data about our visitors and their use of our site. This statistical data does not identify any personal details whatsoever. All of these cookies are essential to successfully use our website.

## **COOKIE CATEGORIES**

### **Category One - Strictly necessary cookies**

These cookies enable services you have specifically asked for. For those types of cookies that are strictly necessary, no consent is required. These cookies are essential in order to enable you to move around the Website and use its features, such as accessing secure areas of the Website. Without these cookies services you have asked for, like shopping wish lists or e-billing, cannot be provided.

### **Category Two – Performance Cookies**

These cookies collect anonymous information on the pages visited. By using the Website, you agree that we can place these types of cookies on your device. These cookies collect information about how visitors use the Website, for instance which

pages visitors go to most often, and if they get error messages from web pages. These cookies don't collect information that identifies a visitor. All information these cookies collect is aggregated and therefore anonymous. It is only used to improve how the Website works.

### **Category Three - Functionality cookies**

These cookies remember choices you make to improve your experience. By using the Website, you agree that we can place these types of cookies on your device. These cookies allow the Website to remember choices you make (such as your user name, language or the region you are in) and provide enhanced, more personal features. These cookies can also be used to remember changes you have made to text size, fonts and other parts of web pages that you can customise. They may also be used to provide services you have asked for such as watching a video or commenting on a blog. The information these cookies collect may be made anonymous and they cannot track your browsing activity on other websites.

#### **Are cookies safe?**

Yes, cookies are harmless text files. They can't look into your computer or read any personal information or other material on your hard drive. Cookies can't carry viruses or install anything harmful on your computer.

#### **How to control and delete cookies**

If you wish to restrict or block the cookies which are set by the Bristan website, or indeed any other website, you can do this through your browser settings. The Help function within your browser should tell you how. Alternatively, you may wish to visit [www.aboutcookies.org](http://www.aboutcookies.org) which contains comprehensive information on how to do this on a wide variety of browsers. You will also find details on how to delete cookies from your computer as well as more general information about cookies. For information on how to do this on the browser of your mobile phone you will need to refer to your handset manual.

Please be aware that restricting cookies may impact on the functionality of any of our websites.